

Edgeworth Child Care Centre Inc.

Death of a Child Policy

Aim

In the tragic event that a child dies at the Education and Care Service, there are certain protocols which must be followed for legal purposes and for the concern of all other persons involved. The Educators/Staff will ensure immediate and appropriate action is taken to notify relevant authorities in the event of the death of a child.

Legislative Requirements

Education and Care Services National Regulation 2011
Education and Care Services National Law Act 2010
National Quality Standards 2011

Who is affected by this policy?

Child
Staff
Families
Management

Implementation

Educators/Staff will follow this procedure:

- Assess the situation as per service protocols for any immediate danger to other children and staff
- Attempt CPR as per recommended guidelines by only trained first aid staff
- Call 000 ask for an Ambulance immediately
- The Responsible Person will call parents and arrange to meet at the Hospital
- Medical staff will advise parents
- Contact Insurance Company
- Notify Police Department (who may also contact Workcover NSW, depending on circumstances)
- Notify the NSW Department of Education Early Childhood Education and Care Directorate
- Notify Approved Provider

- Approved Provider to complete and lodge S101 Notification of Serious Incident report (as soon as practicable, but within 24 hours). NB: in NSW, this form must be lodged via the National Quality Agenda IT System)

The Approved Provider/Nominated Supervisor will ensure that this policy is maintained and implemented at all times.

Sources

**Education and Care Services National Regulation 2011
Education and Care Services National Law Act 2010
National Quality Standards 2011**

Review

The policy will be reviewed annually. Review will be conducted by management, employees, parents and any interested parties.

Reviewed: 26 October 2016

Date for next review: October 2017