

# Edgeworth Child Care Centre Inc.

## Parent/Guardian and Family Involvement Policy

### Aim

At Edgeworth Child Care Centre, we aim to encourage parents/guardians to be involved and contribute to the decisions of the education and care service. Parents'/guardians' wishes will be taken into account regarding the extent and type of involvement at our service. Parent/Guardian and family participation is viewed as a welcome and valued resource.

### Legislative Requirements

Education and Care Services National Law Act 2010  
Education and Care Services National Regulations 2011  
National Quality Standards 2011  
NSW Department of Education

### Who is affected by this policy?

Educators  
Child  
Families  
Staff  
Management

### Implementation

- Parents/Guardians are welcome to visit at any time.
- Parents/Guardians are invited to make suggestions and contributions to the children's program, service menu, surveys, policies and procedures including enrolment and orientation.
- The expertise of families is recognised and parents/guardians share in decision making about their child's learning and wellbeing.
- Parents/guardians and other authorised family members are invited to share aspects of their culture with the educators, other staff and children: such as craft, cooking, music and language experiences (Such as favorite stories, stories from home cultures, special skills, talents or even bathing a new baby).
- Special activities will be arranged throughout the year to promote family and community participation in the service's activities.
- Parents are also invited to participate in the daily routine such as assisting in craft activities, special language activities and morning/afternoon tea.
- A Parent/Staff committee is set up to establish goals, update and develop policies, and the National Quality Standards.
  - Minutes of regular parent meetings will be kept. Parents and staff are invited to think of issues they wish to add to the agenda prior to the meeting.

**The Approved Provider/Nominated Supervisor will ensure that this policy is maintained and implemented at all times.**

## Sources

Education and Care Services National Regulations 2011  
Education and Care Services National Law Act 2010  
Guide to National Quality Standards 2011  
Australian Children's Education & Care Quality Authority  
NSW Department of Education

## Review

The policy will be reviewed annually. Review will be conducted by management, employees, parents and any interested parties.

**Reviewed: 26 October 201**

**Date for next review: October 2017**